

GSI Unit Design Review Contacts

All Green Stormwater Infrastructure (GSI) or Environmental Restoration Group (ERG) designs, once approved by PWD, must be submitted to the following agencies and groups for review. The PWD project manager must be copied on all submissions by Provider. Projects with water/sewer must also be reviewed by the agencies listed in the [PWD Water & Sewer Design Manual](#). Depending on the project, review may be required by other agencies that are not listed. Unique partner and pilot projects may have additional review requirements. PWD project manager can provide guidance. All conflicts arising from reviews should be resolved prior to Plans, Specifications, and Estimate (PWD 90%) submission.

Note on Access Permits: For projects on Philadelphia Parks & Recreation, School District of Philadelphia, vacant lots, PRA, or SEPTA property, right-of-entry authorization and permits are required for on-site access.

Reviewer	Applies to	Time of Submission	Submission Requirements	Submitted By	Contact	Notes
Guaranteed Pavement Information System (GPIS)	Projects bid by PWD that impact public right-of-way	Project is given final approval (consultant design), Substantially Complete Design (in-house design)	None	PWD	N/A	PWD submits project to GPIS.
Pennsylvania Department of Environmental Protection (PADEP) NPDES	Off-street projects that disturb over 1 acre	PWD approves Substantially Complete Design	See requirements at: www.elibrary.dep.state.pa.us/dsweb/HomePage Start with email to PADEP requesting determination about applicability.	Provider	Attn: Christopher Smith Civil Engineer Manager Construction Permits Section PA Department of Environmental Protection 2 East Main Street Norristown, PA 19401 Phone: 484-250-5152 Fax: 484-250-5971 Email: christopsm@pa.gov	

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Pennsylvania Department of Environmental Protection (PADEP) Chapter 105	Projects that include disturbance within the floodplain	PWD approves Substantially Complete Design	See requirements at: http://www.elibrary.dep.state.pa.us/dsweb/View/Collection-95315 Schedule a pre-application meeting at 30%	Provider	Attn: Domenic Rocco PA Department of Environmental Protection 2 East Main Street Norristown, PA 19401 Phone: 484-250-5160 Fax: 484-250-5971 Email: drocco@pa.gov	Review can take 93 days.
Pennsylvania Department of Environmental Protection (PADEP) Dam Safety	Dam removal projects	PWD approves Substantially Complete Design	See requirements at http://www.dep.pa.gov/Business/Water/Waterways/DamSafety/Pages/Guidelines.aspx	Provider	Attn: Josh Fair PA Department of Environmental Protection Rachel Carson State Office Building 400 Market Street Harrisburg, PA 17101 Phone: 717-772-5988 Email: josfair@pa.gov	Review can take 6 months.
Pennsylvania Department of Transportation (PennDOT) Engineering Division 6-0	Projects with work on state routes (except inlets/trench drains leading to off-street systems)	PWD approves Substantially Complete Design	Electronic copy of plan sheets relevant to affect State Route (including cover sheet and details) with work in the state route highlighted. If overflows are proposed to tie into sewers or otherwise discharge to state routes, submission must include complete calculations.	PWD	N/A	Highway Occupancy Permit (HOP) application. PWD prepares submission.

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Pennsylvania Department of Transportation (PennDOT) ADA Ramps	Projects that include new or retrofit ADA ramps on state routes	As soon as ramp locations are established and designs are ready (varies by project)	Follow local and state requirements.	PWD	N/A	PWD attaches ramp design to HOP application for the rest of project.
Pennsylvania Fish & Boat Commission	Stream projects requiring the drawdown of water	PWD approves Substantially Complete Design	Submit application: http://www.fishandboat.com/Resource/Documents/drawdown.pdf	Provider	Daniel Ryan PA Fish & Boat Commission Division of Environmental Services 450 Robinson Lane Bellefonte, PA 16823 Phone: 814-359-5140 Email: daniryan@pa.gov	
Philadelphia Licenses & Inspections	Projects that include disturbance within the floodplain	PWD approves Substantially Complete Design	HEC-RAS model output showing 100 year water surface elevation does not rise more than 0.1 feet	Provider	Attn: Josh Lippert, APA, ASLA, CFM Floodplain Manager Philadelphia Licenses & Inspections Municipal Services Building 1401 JFK Boulevard, 11th Floor Philadelphia, PA 19102 Office: 215-686-2423 Cell: 267-438-6934 Email: Joshua.Lippert@Phila.gov	Obtain Floodplain Consistency Letter.
Philadelphia Streets Department ADA Ramps	Projects that include new or retrofit ADA ramp designs	As soon as ramp locations are established and designs are ready (varies by project)	Follow local and state requirements. Include ADA Log # and ROW log # (if applicable) in submission cover letter.	Provider	Attn: Sunil Gill, ADA Coordinator Philadelphia Streets Department Transportation Planning & Analysis Section 1401 J.F.K. Boulevard Philadelphia, PA 19102 Tel. 215-686-5511 Email: sunil.gill@phila.gov	Review will examine ADA ramps designs for compliance with ADA Ramp Code. Requirements differ for local roads and State Routes. 2 week review time for first submission and 1 week for subsequent submissions.

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Philadelphia Streets Department Bridge Unit	Stream projects that impact bridge infrastructure or require scour protection	PWD approves Preliminary Design	One electronic copy of plan set.	PWD	Attn: Timothy Dragan Engineering Supervisor Philadelphia Streets Department Surveys, Design, & Construction Div. 1401 JFK Boulevard, Room 830 Philadelphia, PA 19102 Phone: 215-686-5069 Email: Timothy.Dragan@phila.gov	
Philadelphia Streets Department City Plans Unit	Projects that result in changes to the City Plan (curbline changes)	PWD approves Substantially Complete Design	See requirements at: www.philadelphiastreets.com/images/uploads/resource_library/City_Plan_Action_Request_Application.pdf	Provider	Attn: Tom Marro Philadelphia Streets Department City Plans Unit 1401 J.F.K. Boulevard Philadelphia, PA 19102 Email: Tom.Marro@phila.gov	This is not a review, but a request to update Philadelphia City Plan to include any designed stormwater bumpouts or other curbline changes.
Philadelphia Streets Department Right-of-Way Unit	Projects that result in changes to the city plan (curbline changes)	PWD approves Preliminary Design. Resubmission when PWD approves Substantially Complete Design.	Electronic copies of: - .PDF plans relevant to curbline changes - .PDF Turning Analysis files - Cover letter listing curbline change locations. Include ROW log # and ADA Log # (if applicable) - Completed Plan Review Application (available at: http://www.philadelphiastreets.com/customer-service/downloads-and-links)	Provider	Attn: ROW Unit Plan Review Philadelphia Streets Department Highway Division, Right-of-Way Unit 1401 J.F.K. Boulevard, Room 960 Philadelphia, PA 19102 Tel. 215-686-5501 Fax 215-686-5182 Email: StreetsROW.PlanReview@phila.gov	Review of curbline changes, grading, and other ROW impacts. TP&A will review other aspects of design. Submissions made via email while eCLIPSE system is configured to accept PWD projects.

Reviewer	Applies to	Time of Submission	Submission Requirements	Submitted By	Contact	Notes
Philadelphia Streets Department Transportation Planning & Analysis Section (TP&A)	All projects that impact public right-of-way	PWD approves Preliminary Design. Resubmission when PWD approves Substantially Complete Design.	One cover letter listing proposed ADA ramp locations and one electronic copy of full plan set	Provider	Attn: Dhanya Jacob Philadelphia Streets Department Transportation Planning & Analysis Section 1401 J.F.K. Boulevard, Room 830 Philadelphia, PA 19102 Tel. 215-686-7945 Email: Dhanya.Jacob@phila.gov	Review will examine pavement, curb, and ramp restoration.
Philadelphia Parks and Recreation (For Park Projects)	Projects with work on PP&R property	PWD approves Substantially Complete Design	One electronic copy of plan set	PWD Project Manager	Attn: Stephanie Craighead, Director Cc: Megan Funk Cc: Amy Liu (for GSI projects), Dhan Parker (for ERG Projects) Philadelphia Parks and Recreation 1515 Arch St., 10th Floor Philadelphia, PA 19102 Email: Stephanie.Craighead@phila.gov Megan.Funk@phila.gov Amy.Liu@phila.gov Dhan.Parker@Phila.gov	More extensive review than street tree review. Review typically coordinated by the PWD project manager.
Philadelphia Parks and Recreation (Street Tree Management Division)	Projects with proposed street trees	PWD approves Substantially Complete Design	One full size and one half size hard copy of plan set. Memo with date of submittal, PWD project number, title of project and street names.	PWD Project Manager	Attn: Frances Piller Park District Manager Street Tree Management Division Philadelphia Parks & Recreation 1515 Arch St., 10th Floor Philadelphia, PA 19102 Phone: 215-685-4363 Fax: 215-685-4364 Email: Frances.Piller@phila.gov	Review of proposed tree locations and species selection. A date for requested review completion should be specified in the submission.

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Philadelphia Parks and Recreation (Historic Preservation)	Projects that include disturbance within the floodplain and require a Water Encroachment Joint Permit	Project Review Form (PRF) sent to PHMC, PHMC Response, Phase I Report sent to PHMC (if necessary)	Copy of PRF, PHMC Response, Phase I Archaeology Report	PWD Project Manager	Attn: Theresa Stuhlman Philadelphia Parks and Recreation 1515 Arch St., 10th Floor Philadelphia, PA 19102 Email: Theresa.Stuhlman@Phila.gov	Provider must notify PWD of correspondence with PHMC. PWD forwards copies to PP&R. PP&R submits comments on Phase I Report within 2 weeks.
Philadelphia School District	Projects around schools (both public and private schools)	After landscape plans have been finalized (reviewed and approved by PP&R)	One full size hard copy of final landscape or tree planting plans	Varies depending on project	Attn: Tom Schweiker Department of Capital Programs Philadelphia School District 440 N. Broad St., Room 371-374 Philadelphia, PA 19130	Plans are submitted to School District for their reference (no review/ approval typically required for streets projects). Projects on School property have special review requirements that will be included in project specific scope.
PWD Collector Systems Unit	All projects	PWD approves Substantially Complete Design (also during Preliminary Design for GSI sewer and pilot projects)	One electronic copy of plan set and cover sheet of planning package checklist	PWD Project Manager	Attn: Ben Jewell CC: Nicholas Maliha CC: Erin Williams Collector Systems Unit Philadelphia Water Department 1101 Market St., 4 th Floor Philadelphia, PA 19107 Email: Benjamin.Jewell@phila.gov Nicholas.Maliha@phila.gov Erin.Williams@phila.gov	Review is coordinated internally by PWD. Review of future maintenance and performance. A 45-calendar day turnaround should be expected.

Reviewer	Applies to	Time of Submission	Submission Requirements	Submitted By	Contact	Notes
PWD Construction Unit	All projects	PWD approves Substantially Complete Design	One electronic copy of plan set	PWD Project Manager	Attn: Blair Alegant, Jovan Como, Khadija Tadimi Email: Blair.Alegant@Phila.gov, Jovan.Como@Phila.gov, Khadija.Tadimi@phila.gov	Review is coordinated internally by PWD. 30-calendar day turnaround expected. Identify unique aspects of the project when submitting to focus the review. Specifications sent for review once they are developed.
PWD Environmental Restoration Group	GSI projects that overflow to a waterbody	PWD approves Substantially Complete Design	One electronic copy of plan set	PWD Project Manager	Attn: Rick Howley Email: Rick.Howley@phila.gov	Review is coordinated internally by PWD.
PWD Green Stormwater Operations	All GSI projects	PWD approves Substantially Complete Design (also during Preliminary Design for GSI sewer and pilot projects)	One electronic copy of plan set and cover sheet of planning package checklist. At Substantially Complete Design, also include the engineering estimate (.XLSX) and a table of vegetated area by SMP ID (.XLSX).	PWD Project Manager	Attn: Barbara Cushing CC: Gerald Bright, Supervisor GSI Maintenance Group Philadelphia Water Department 1101 Market St., 4 th Floor Philadelphia, PA 19107 Email: Barbara.Cushing@phila.gov Gerald.Bright@phila.gov	Review is coordinated internally by PWD. Review of future maintenance and performance and landscape selections. A 30-calendar day turnaround should be expected.

Reviewer	Applies to	Time of Submission	Submission Requirements	Submitted By	Contact	Notes
PWD Stormwater Plan Review	Partner projects that trigger Philadelphia Stormwater Regulations (more than 5,000 sf earth disturbance proposed)	PWD approves Preliminary Design Submission (ERSA application) and Substantially Complete Design (PCSMP technical review)	See requirements at: www.pwdplanreview.org	Provider	Attn: Victoria Lenoci, Manager CC: Sara Anderson Stormwater Plan Review Philadelphia Water Department 1101 Market St., 4th Floor Philadelphia, PA 19107 Phone: 215-685-6387 Email: PWD.PlanReview@phila.gov Victoria.Lenoci@phila.gov Sara.Anderson@phila.gov	
PWD Design – Utility Engineering (Private Cost)	All GSI projects	PWD approves Substantially Complete Design (also during Preliminary Design for GSI sewer projects)	One electronic copy of plan set	PWD Project Manager	Attn: Vinu Varghese Email: PWD.EDR@phila.gov	Review is coordinated internally by PWD.
PWD Water/Sewer Design Branch	All projects with water or sewer added	Once during Baseplan, Substantially Complete Design, and PS&E stages	One electronic copy of plans relevant to Water/Sewer. Include specs at PS&E stage.	PWD Project Manager	Attn: Jeff Twardzik Email: Jeffrey.Twardzik@phila.gov	Review is coordinated internally by PWD.
PWD Water Conveyance	Projects that include water relay work adjacent to transmission mains (greater than 16" dia.).	PWD approves Substantially Complete Design (also during Preliminary Design for GSI sewer and pilot projects)	One electronic copy of plan set	PWD Project Manager	Attn: Brendan Reilly PWD – Water Conveyance Philadelphia Water Department 1101 Market St., 2 nd Floor Philadelphia, PA 19107 Email: Brendan.Reilly@phila.gov	Review is coordinated internally by PWD.

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United States Army Corps of Engineers (USACE) 404 Permit	Projects that include disturbance within the floodplain	PWD Substantially Complete Design (70%)	Schedule a pre-application meeting at 30%	Provider	Edward E. Bonner, PWS Chief, Regulatory Branch U.S. Army Corps of Engineers 100 Penn Square East Philadelphia, PA 19107 Phone: 215-656-6725, 215-873-9302 (cell) Email: Edward.e.bonner@usace.army.mil	General permit-related questions can be directed to the "Regulator of the Day" at 215-656-6728.
Utilities	All projects	PWD approves Substantially Complete Design	Submission requirements will vary by utility	Provider	The Committee of Highway Supervisors contact list (below, recent changes in red) can be used for utility contacts.	Any and all utilities that are affected must review and approve plans.

Committee Of Highway Supervisors Membership

April 1, 2018 (more recent edits in red)

City Departments/Agencies/Authorities

Company	Contact	Address/Email	Telephone/Fax/Cell
City Planning Commission	Sarah Chiu	1515 Arch Street, One Parkway, 13th Floor Philadelphia, PA 19102 sarah.chiu@phila.gov	T: (215) 683-4626
	Tom Marro	1515 Arch Street, One Parkway, 13th Floor Philadelphia, PA 19102 tom.marro@phila.gov	T: (215) 686-5636
Law Department	Michele Sarkos <i>Deputy City Solicitor</i>	One Parkway, 1515 Arch Street, 16th Floor Philadelphia, PA 19102 michele.sarkos@phila.gov	T: (215) 683-5171
PennDOT	PWD submits PennDOT HOP Application. See contact list above for details.		
Philadelphia Department of Commerce	Vincent Dougherty	One Parkway, 1515 Arch Street, 12th Floor Philadelphia, PA 19102 Vincent.Dougherty@phila.gov	T: (215) 683-2021
Philadelphia Department of Public Property	Monique Vincent	1515 Arch Street, 11th Floor Philadelphia, PA 19107 monique.vincent@phila.gov	T: (215) 683-4440 F: (215) 683-4498
	Mark McLaughlin <i>Cable Television - IT</i>	1515 Arch Street, 11th Floor Philadelphia, PA 19107 Mark.McLaughlin@phila.gov	T: (215) 686-9950 C: (215) 964-2058

Committee Of Highway Supervisors Membership

April 1, 2018

City Departments/Agencies/Authorities

Company	Contact	Address/Email	Telephone/Fax/Cell
Philadelphia Water Department	PWD coordinates internally. See contact list above for details.		
Police (Traffic Division)	Lieutenant Lark	police.co_traffic@phila.gov Vida.Lark@phila.gov	T: (215) 685-1554
Redevelopment Authority	1234 Market Street, 16th Floor Philadelphia, PA 19107		T: (215) 854-6500
Streets Department			
Streets Commissioner	See contact list above for Streets Dept submission details.		

Committee Of Highway Supervisors Membership

April 1, 2018

City Departments/Agencies/Authorities

Company	Contact	Address/Email	Telephone/Fax/Cell
Deputy Commissioner of Transportation	See contact list above for Streets Dept submission details.		
OTIS			
Transportation Operations Director			
Right-Of-Way Unit			
Streets Construction Unit			

Committee Of Highway Supervisors Membership

April 1, 2018

City Departments/Agencies/Authorities

Company	Contact	Address/Email	Telephone/Fax/Cell
Streets Design Unit	See contact list above for Streets Dept submission details.		
Streets IT			
Street Lighting			
Survey Bureau			

Committee Of Highway Supervisors Membership

April 1, 2018

City Departments/Agencies/Authorities

Company	Contact	Address/Email	Telephone/Fax/Cell
Transportation, Planning and Analysis	See contact list above for Streets Dept submission details.		
Traffic Engineering			

Utility Members

Company	Contact	Address/Email	Telephone/Fax/Cell
Center City District	Hal Welch	660 Chestnut Street Philadelphia, PA 19107 hwelch@centercityphila.org	T: (215) 440-5528 F: (215) 922-7672
CenturyLink Communications, LLC <i>(Formally Level 3 Communications)</i>	Karl Brenton	CenturyLink Communications, LLC 700 W. Mineral Avenue, Mailstop: UT D27.34 Littleton, CO 80120 Karl.brenton@centurylink.com	
	Timothy Eskridge OSP Project Mgr.	1000 Madison Ave Norristown Pa 19403 tim.eskridge@centurylink.com	T: (610) 785-1469 F: (720) 567-3827
	Dan Compitello	Daniel.Compitello@centurylink.com	
Comcast	Keith Allridge (main contact)	Americomm, LLC (Contractor) keith@americomm-llc.com	T: (717) 731-7586
	Jack Clayton (copy)	4400 Wayne Avenue Philadelphia, PA 19140 Jack_Clayton@cable.comcast.com	T: (215) 339-7912 F: (215) 339-7971 C: (215) 920-2233
Drexel University	Micha Sabag	Trades & Facilities Management 330 Market Street - 16th Floor Philadelphia, PA 19104 mts57@drexel.edu	T: (215) 895-4918

Utility Members

Company	Contact	Address/Email	Telephone/Fax/Cell
Lighttower Fiber Networks	Thomas Sprigle Sr. Fiber & Construction Mgr. Mid-Atlantic Region	196 Van Buren Street Suite 250 Herndon, VA 20170 Thomas.Sprigle@crowncastle.com	T: (703) 434-8286 C: (443) 250-1873
	Allan Lane Fiber Construction Engineer Lighttower Fiber Networks	196 Van Buren Street Suite 250 Herndon, VA 20170 alane@lighttower.com	T: (215) 884-1654 C: (585) 255-0160
MCI Worldcom <i>(Verizon Enterprise Solutions)</i>	Donald Lugg	201 Centennial Avenue Piscataway, NJ 08854 donald.lugg1@verizon.com	T: (917) 295-3050
	John Alessandrini <i>Lead Specialist Engineer Verizon Business (owns and maintains MCI)</i>	630 Clark Avenue King of Prussia, PA 19406 john.alessandrini@verizon.com	T: (610) 337-6707 C: (610) 517-8456 F: (610) 337-6720
Metropolitan Communications Group	David McEvoy	910 Camaro Run Dr West Chester, PA 19380 David.McEvoy@MCGFiber.com	T: (610) 241-6788
	Ted Vaughan	910 Camaro Run Dr West Chester, PA 19380 ted.vaughan@mcgfiber.com	T: (215) 692-0919
PECO Energy	Angelina Nock-Wallace (main contact)	830 S. Schuylkill Avenue Philadelphia, PA 19146 Angelina.Nock-Wallace@exeloncorp.com	T: (267) 533-1658

Utility Members

Company	Contact	Address/Email	Telephone/Fax/Cell
Philadelphia Gas Works	Justin Dilalla (copy)	800 W. Montgomery Avenue Philadelphia, PA 19122 Justin.Dilalla@pgworks.com	T: (215) 684-6380
	Joe Monkoski (main contact)	800 W. Montgomery Avenue Philadelphia, PA 19122 Joseph.Monkoski@pgworks.com	T: (215) 684-6576
PIDC	Edward Duffy	2600 Center Square West, 1500 Market Philadelphia, PA 19102 edduffy@pidc-pa.org	T: (215) 496-8172

Utility Members

Company	Contact	Address/Email	Telephone/Fax/Cell
RCN Telecom SVCS	Kevin Cochran	5508 Nor Bath Blvd Northampton, PA 18067 Kevin.Cochran@rcn.net	T: (610) 440-8113 C: (610) 636-1454
SEPTA	David Higgins (main contact)	1234 Market Street Philadelphia, PA 19107 DHiggins@septa.org	T: (215) 580-8153
	Philip Asabere (copy)	1234 Market Street Philadelphia, PA 19107 Pasabere@septa.org	
Sunesys	David Hayward	185 Titus Avenue Warrington, PA 18976 dhayward@sunesys.com	T: (267) 927-2033 F: (267) 927-2090
	Matthew Ritterson	185 Titus Avenue Warrington, PA 18976 mritterson@sunesys.com Matt.Ritterson@crowncastle.com	
Teleport Communications Group (AT&T Local Services)	Kevin Talecki	900 Old Marple Road Springfield, PA 19064 kevin@treccgroup.com	T: (620) 802-0888
	Carlo Verdi	175 West Main Street Freehold, NJ 07728 cv2858@att.com	T: (732) 610-9598
University of Pennsylvania	Ke Feng	3101 Walnut Street Philadelphia, PA 19104 kefeng@upenn.edu	T: (215) 573-9685
Vicinity Energy (Formerly Veiola Energy North America)	Howard Sellers	2600 Christian Street Philadelphia, PA 19146 Howard.sellers@vicinityenergy.us	T: (267) 350-5848 F: (267) 350-5849
	Reji Sreedharan	2600 Christian Street Philadelphia, PA 19146 reji.sreedharan@vicinityenergy.us	

April 1, 2018

Utility Members

Company	Contact	Address/Email	Telephone/Fax/Cell
Verizon Communications	Brian M. Magee <i>Manager, OSPE</i> <i>Verizon, PA LLC (Formerly Bell of PA)</i>	900 Race Street, 11th Floor Philadelphia, PA 19107 brian.m.magee@verizon.com	T: (215) 351-6051 C: (610) 368-7786
	Anthony Portolese <i>OSP Engineering</i> <i>Verizon, PA LLC (Formerly Bell of PA)</i>	900 Race Street, 11th Floor Philadelphia, PA 19107 anthony.s.portolese@verizon.com	T: (215) 351 6042 F: (215) 351-8222
	Paul Mazur <i>Verizon, PA LLC (Formerly Bell of PA)</i>	paul.mazur@cyient.com	
Windstream Communications <i>(Formerly Cavalier)</i>	Harry Sheppard	18 Shea Way, Suite 112 Newark, DE 19713 harry.sheppard@windstream.com	T: (302) 224-7121 C: (302)-218-6618
XO Communications <i>(Acquired by Verizon Business)</i>	Scott Dreiling	630 Clark Avenue King of Prussia, PA 19406 scott.j.dreiling@one.verizon.com	T: (610) 337-6736 F: (610) 288-6700 C: (610)-842-4323
Zayo Group <i>(Formerly Abovenet Communications)</i>	Jack Howells	170 Robbins Road Downingtown, PA 19335 john.howells@zayo.com	T: (484) 696-3904 F: (484) 696-3910 C: (610) 476-1634
	Chris Ricciuti	170 Robbins Road Downingtown, PA 19335 chris.ricciuti@zayo.com	T: (484) 696-3903 F: (484) 696-3910